

Sheshequin-Ulster Community Center
DRAFT Board Meeting Minutes – September 12, 2012
7:00 p.m. at the Rec Center, 65 Totem Street, Ulster, PA

ATTENDING: Paul Bennett, Chris Kinner, Leigh Trasco (Arrived at 7:32), Kim Babcock, Brian Moyer, Carolyn Knapp (Departed at 7:49).

Board Members absent: Michelle Harnish, Nicole Kinney and Lisa Tilley.

The meeting was called to order at 7:19 p.m. by Paul Bennett, President.

OLD BUSINESS:

Babcock/Bennett motion passed to accept the 7/9/12 Board Meeting minutes as presented.

TREASURER’S REPORT:

None given as Treasurer Michelle Harnish was absent.

Knapp/Kinner motion passed to transfer responsibility of all treasurer duties from current treasurer, Michelle Harnish to assistant treasurer, Kim Babcock temporarily until further board approval.

Kinner/Bennett motion passed to add Kim Babcock’s name as a signator on the People’s State Bank accounts.

Babcock/Trasco motion passed to set up automatic withdrawal from the checking account payments for reoccurring utilities bills: Penelec, Valley Energy, telephone and water.

NEW BUSINESS:

Knapp/Kinner motion passed to allocate \$350 towards the purchase of a laptop to be used by current treasurer, if necessary, if the laptop donated by Leigh Trasco is not sufficient.

Bennett/Knapp motion passed to allocate \$200 towards the purchase of accounting software.

Babcock/Moyer motion passed to approve upping the current building insurance to \$200,000 with a \$250 deductible at the cost of \$881 per year, and an additional \$25 for \$5,000 contents coverage.

UPCOMING DATES:

October 3, 2012 6:00 p.m. – activities committee meeting

October 19, 2012 – skating to start

October 26, 2012 – Halloween party

Next Meeting: Will be October 3rd, 2012 at 7:00 p.m.

Meeting adjourned at 9:00 p.m.

Minutes submitted by: _____ Leigh A. Trasco _____